



**2014-2015 CAPITAL BUDGET**

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**2015-2019 CAPITAL  
IMPROVEMENT PROGRAM**



**STRATEGIC SUPPORT  
CSA**



# City Service Area Strategic Support



City Hall



San José McEnery  
Convention Center

***Mission:*** To effectively develop, manage and safeguard the City’s fiscal, physical, technological, and human resources to enable and enhance the delivery of City services and projects.

The Strategic Support City Service Area (CSA) is comprised of internal functions that enable the other five CSAs to deliver services to the community and to customers. The partners in the Strategic Support CSA design, build, and maintain City facilities while managing the City’s financial and technology systems. The Strategic Support CSA includes the Communications, Municipal Improvements, and Service Yards Capital Programs.

There are several large capital investments in the Strategic Support CSA. The largest project included in this CSA is the United States Patent and Trademark Office – City Staff Relocation project, which funds the construction costs associated with the remodeling of space within the City Hall Tower to house relocated City staff from the City Hall Wing in preparation for the arrival of the United States Patent and Trademark Office. Other investments include addressing some unmet deferred infrastructure needs at the Mabury Yard, West Yard, Police Administration Building, the Police Communications Center, and the Children’s Discovery Museum. The Mabury and West Yard improvements include restrooms, locker rooms, showers, kitchen, and adding a break area for staff. The Police Administration Building and Police Communications Center improvements include parking lot asphalt repairs and parking deck and ramp restoration. The Children’s Discovery Museum improvements include replacing two chillers and reroofing the portico. This CSA is also responsible for the recently completed Convention Center Expansion and Renovation project.

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## CSA CAPITAL PROGRAMS

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- Communications
- Municipal Improvements
- Service Yards

## Recent Accomplishments

- Completed the Convention Center Expansion and Upgrade project in fall 2013
- Expected completion of the Police Communications Emergency Uninterrupted Power Supply in fall 2014
- Expected completion of the City Hall Bamboo Courtyard Renovation in summer 2014
- Expected completion of the Police Administration Building waterproofing in fall 2014
- Expected completion of the Police Administration Building HVAC Controls Replacement in fall 2014

## Program Highlights

### Communications Capital Program

2015-2019 CIP: \$10.2 million

- Communications Equipment Replacement and Upgrade
- Communications Maintenance
- Silicon Valley Regional Interoperability

### Municipal Improvements Capital Program

2015-2019 CIP: \$28.4 million

- United States Patent and Trademark Office – City Staff Relocation
- Children’s Discovery Museum Chiller Replacements
- City Hall Waterproofing
- Downtown Ice Rink Improvements
- Household Hazardous Waste Las Plumas Facility
- Police Administration Building/Police Communications Center Chiller Replacements
- Police Administration Building/Police Communications Center Garage and Parking Lot Repairs
- Police Communications Center Electrical System Upgrade
- Police Communications Emergency Uninterrupted Power Supply
- Police Communications Fire Protection System Upgrade
- Unanticipated/Emergency Maintenance and Repairs of City Facilities

### Service Yards Capital Program

2015-2019 CIP: \$37.6 million

- Debt Service on Phase I Bonds for the Central Service Yard Expansion
- Mabury Yard Improvements
- West Yard – Restroom Retrofit
- Roof Replacement, Painting, and Supplemental Needs
- Sale of the Main Service Yard
- Repayment of Phase II Commercial Paper

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## CSA OUTCOMES

(Supported by the Capital Programs)

- ✓ Safe and Functional Public Infrastructure, Facilities and Equipment
- ✓ Effective Use of State-Of-The-Art Technology

## Performance Measures

A set of consistent and comprehensive performance measurements along with targets and goals have been established for the entire capital program and adopted for each individual CSA. Measures focus on schedule (cycle time) and project delivery cost. Please see Budget Guide section narrative for additional information on capital performance measures.

### *Outcome:* Quality CIP Projects Delivered On-Time and On-Budget

5 Year Strategic Goals		2012-2013 Actual	2013-2014 Target	2013-2014 Estimate	2014-2015 Target	5-Year Goal
Strategic Support CSA delivers quality Capital Improvement Program (CIP) projects on-time and on-budget	1. % of CIP projects delivered* within 2 months of approved baseline schedule	N/A (0/0)	85%	50% (1/2)	85%	85%
	2. % of CIP projects that are completed within the approved baseline budget**	N/A (0/0)	90%	50% (1/2)	90%	90%

*Changes to Performance Measures from 2013-2014 Adopted Budget:* No

\* Projects are considered to be "delivered" when they are available for their intended use.

\*\* Projects are considered "completed" when final cost accounting has occurred and the project has been accepted; projects are considered "on budget" when the total expenditures do not exceed 101% of the baseline budget.

For the Strategic Support CSA, many of the projects are ongoing in nature and do not necessarily have discrete end dates. Two projects reached beneficial use during this reporting period, the Center for Performing Arts (CPA) Fire Alarm System Repairs project and the San José Convention Center Expansion and Renovation project. The CPA Fire Alarm System Repairs project did not achieve the goal of being delivered within the baseline schedule; however, the San José Convention Center Expansion and Renovation project did meet the schedule goal.

The same two projects are estimated to reach completion and acceptance. The expenditures for the CPA Fire Alarm project were over the baseline budget due to the many challenges of retrofitting the existing building with a current fire alarm system. The San José Convention Center Expansion and Renovation project was accepted for beneficial use in September 2013 and will close out remaining punch list items within the baseline budget.

# Capital Program Summary by City Service Area

## Strategic Support

	2014-2015 Budget	2015-2019 CIP Budget	Total Budget (All Years)	Start Date	End Date
<b><u>Communications</u></b>					
Communications Equipment Replacement and Upgrade	725,000	3,100,000	*	Ongoing	Ongoing
Communications Maintenance	455,000	2,416,000	*	Ongoing	Ongoing
Public Art	10,000	10,000	*	Ongoing	Ongoing
Silicon Valley Regional Interoperability	743,000	4,424,000	*	Ongoing	Ongoing
Transfer to the General Fund: Interest Income	6,000	43,000	*	Ongoing	Ongoing
<b>Total: Construction/Non-Construction</b>	<b>1,939,000</b>	<b>9,993,000</b>			
Ending Fund Balance	1,273,158	160,158 **			
<b>Total: Communications</b>	<b>3,212,158</b>	<b>10,153,158 **</b>			
<b><u>Municipal Improvements</u></b>					
Arena Repairs	500,000	900,000	*	Ongoing	Ongoing
Children's Discovery Museum Chiller Replacements	700,000	700,000	700,000	3rd Qtr. 2014	2nd Qtr. 2015
Children's Discovery Museum Portico Reroof	250,000	250,000	250,000	3rd Qtr. 2014	2nd Qtr. 2015
City Hall Security Improvements	50,000	50,000	50,000	3rd Qtr. 2014	2nd Qtr. 2015
City Hall Waterproofing	1,400,000	1,400,000	1,600,000	3rd Qtr. 2013	2nd Qtr. 2015
City Hall and Police Communications Uninterrupted Power Supply	150,000	750,000	900,000	N/A	N/A
Capital Maintenance					
Closed Landfill Compliance	385,000	1,785,000	*	Ongoing	Ongoing
Downtown Ice Rink Improvements	170,000	170,000	170,000	3rd Qtr. 2013	2nd Qtr. 2015
Fuel Tank Monitoring	50,000	250,000	*	Ongoing	Ongoing
Household Hazardous Waste Las Plumas Facility	2,873,000	2,873,000	17,218,274	4th Qtr. 2008	2nd Qtr. 2015
Municipal Garage Repainting	120,000	120,000	120,000	3rd Qtr. 2014	2nd Qtr. 2015
Police Administration Building Elevator Retrofit	595,000	595,000	600,000	3rd Qtr. 2013	2nd Qtr. 2015
Police Administration Building HVAC Controls Replacement	80,000	80,000	275,000	3rd Qtr. 2013	2nd Qtr. 2015
Police Administration Building Security Upgrades	100,000	100,000	680,000	3rd Qtr. 2013	2nd Qtr. 2015
Police Administration Building Visitors Parking Lot and Campus Asphalt Repairs	150,000	150,000	150,000	3rd Qtr. 2014	2nd Qtr. 2015
Police Administration Building/Police Communications Center Chiller Replacements	2,000,000	2,000,000	2,400,000	3rd Qtr. 2013	2nd Qtr. 2015

## Capital Program Summary by City Service Area

# Strategic Support

	2014-2015 Budget	2015-2019 CIP Budget	Total Budget (All Years)	Start Date	End Date
<b><u>Municipal Improvements (Cont'd.)</u></b>					
Police Administration Building/Police Communications Center Exterior Waterproofing	350,000	350,000	350,000	3rd Qtr. 2014	2nd Qtr. 2015
Police Communications Center Electrical System Upgrade	1,550,000	1,550,000	1,650,000	3rd Qtr. 2013	2nd Qtr. 2015
Police Communications Center Parking Deck and Ramp Restoration	350,000	350,000	350,000	3rd Qtr. 2014	2nd Qtr. 2015
Police Communications Center Redundant Power Circuitry System Design	195,000	195,000	200,000	3rd Qtr. 2013	2nd Qtr. 2015
Police Communications Emergency Uninterrupted Power Supply	3,250,000	3,250,000	3,754,000	3rd Qtr. 2012	2nd Qtr. 2015
Police Communications Fire Protection System Upgrade	2,950,000	2,950,000	3,000,000	3rd Qtr. 2013	2nd Qtr. 2015
Unanticipated/Emergency Maintenance	750,000	3,150,000	*	Ongoing	Ongoing
United States Patent and Trademark Office - City Staff Relocation	4,450,000	4,450,000	4,450,000	3rd Qtr. 2014	3rd Qtr. 2015
<b>Total: Construction/Non-Construction</b>	<b>23,418,000</b>	<b>28,418,000</b>			
Ending Fund Balance					**
<b>Total: Municipal Improvements</b>	<b>23,418,000</b>	<b>28,418,000</b>			**
<b><u>Service Yards</u></b>					
Asset Management Database	55,000	275,000		*	Ongoing
Capital Program and Public Works Department Support Service Costs	3,000	15,000		*	Ongoing
Debt Service on Phase I Bonds	1,670,000	8,318,000	43,393,000	3rd Qtr. 2003	4th Qtr. 2023
Facilities Capital Repairs	25,000	125,000	150,000	N/A	N/A
Infrastructure Management System	103,000	545,000		*	Ongoing
Mabury Yard Improvements	410,000	410,000	410,000	3rd Qtr. 2014	2nd Qtr. 2015
Phase II Commercial Paper	802,000	4,308,000	9,631,000	2nd Qtr. 2008	2nd Qtr. 2023
Repayment of Phase II Commercial Paper		18,000,000	18,000,000	2nd Qtr. 2016	2nd Qtr. 2016
Roof Replacement, Painting, and Supplemental Needs	375,000	1,875,000		*	Ongoing
Service Yards Equipment	95,000	475,000		*	Ongoing
Service Yards Management	338,000	1,776,000		*	Ongoing
Transfer to the City Hall Debt Service Fund	3,000	16,000		*	Ongoing
Transfer to the General Fund: Interest Income	7,000	51,000		*	Ongoing

## Capital Program Summary by City Service Area

### Strategic Support

	2014-2015 Budget	2015-2019 CIP Budget	Total Budget (All Years)	Start Date	End Date
<b>Service Yards</b> (Cont'd.)					
Underground Fuel Tank Renovation/Replacement	59,000	295,000	*	Ongoing	Ongoing
VTA Property Lease	20,000	100,000	*	Ongoing	Ongoing
West Yard - Restroom Retrofit	300,000	300,000	300,000	3rd Qtr. 2014	4th Qtr. 2015
<b>Total: Construction/Non-Construction</b>	<b>4,265,000</b>	<b>36,884,000</b>			
Ending Fund Balance	1,582,742	703,742 **			
<b>Total: Service Yards</b>	<b>5,847,742</b>	<b>37,587,742 **</b>			
<b>CSA Total: Construction/Non-Construction</b>	<b>29,622,000</b>	<b>75,295,000 **</b>			
Ending Fund Balance	2,855,900	863,900 **			
<b>CSA Total:</b>	<b>32,477,900</b>	<b>76,158,900 **</b>			

\* Total Budget information is not provided due to the ongoing nature of this project.

\*\*The 2014-2015 through 2017-2018 Ending Balances are excluded from the FIVE-YEAR TOTAL USE OF FUNDS to avoid multiple counting of the same funds.